



**Minutes of Credition Town Council Meeting, held on
Tuesday, 23rd September 2014, at 7pm, at the Council Chamber, Market Street, Credition**

Present: Cllrs Mr F Letch (Chairman), Miss J Harris, Mr M Szabo, Mr D Webb, Mr N Way (part meeting), Mrs G Ford (part meeting), Mr R Adams (part meeting)
Mrs C Dalley, Town Clerk
Miss E Lucas, Administrative Assistant

In Attendance: Dr Joe Mayes (part meeting), 1 member of the press, 1 member of the public (part meeting)

- 1409/94 **To receive and accept apologies**
It was **resolved** to receive and accept apologies from Cllrs Mrs L Brookes-Hocking, Mrs A Hughes, Mr A Wyer, Mr J Downes and Mr P Vincent. (Proposed by Cllr Letch, seconded by Cllr Harris)
- 1409/95 **Declarations of Interest**
None declared.
- 1409/96 **Public Question Time**
There were no questions.
- 1409/97 **Order of Business**
There were no changes to the order of business.
- 1409/98 **To receive a presentation/report from Dr Joe Mayes regarding the future of community services in Credition, including Credition Hospital.**
Cllr Letch expressed that he would like to sincerely thank the Credition Courier for the article written by Dr Joe Mayes on 5th September. Cllr Letch found the article enlightening and very useful along with the response published on 12th September that he said helped councillors and the population.

Cllr Way arrived at 7.02 pm and declared as a member of more than one authority, that any views or opinions expressed at this meeting would be provisional and would not prejudice any views expressed at a meeting of another authority.

Cllr Ford arrived at 7.04 pm

Dr Joe Mayes provided a report regarding transforming community services in Credition and Credition Hospital with the main points including:

- The aim to squeeze efficiency out of the system to ensure sustainability
- The importance for services to take place in a joined-up way
- The importance of people working as much as possible for the same organisation towards the same goal
- The difficulties involved in staffing small units along with the geography means it is unlikely that a case can be provided for providing patient care in Credition
- Those involved understand concerns of patients and public and can ensure future care will be safe
- The aim to use Credition Hospital in a more sustainable, effective and better way
- Potential to use Credition Hospital as a health and social care hub providing a medical presence within the hub on a regular basis
- Credition Hospital is the base for many teams thus already operates in a hub-like manner
- Increasing the presence of both the charitable sector and the private sector

- Views are welcomed regarding the use of the hospital site

Cllr Adams arrived at 7.07 pm

Member of public arrived at 7.09 pm

Members were then invited to ask questions.

Cllr Ford suggested the provision of a walk-in centre. Dr Joe Mayes expressed it would be unlikely for Crediton to adopt a walk-in centre service. Cllr Ford asked whether the closure of Crediton Hospital beds would overload Exeter services. Dr Mayes explained that the short answer is yes, however they hope not to have a large impact on beds in Exeter.

Cllr Way expressed that there is a campaign to keep in-bed services as that is the general consensus within the community. Dr Mayes explained that services and needs have changed since 1988 when the hospital was built when long term residential care was provided within the hospitals as opposed to that service now being provided through nursing homes. Dr Mayes also explained that the petition will be formally presented at the board meeting to be held on 24th September 2014.

Cllr Letch picked up on the lack of nursing homes in Crediton, with the nearest being Langford Park.

Cllr Szabo expressed how many organisations such as St Johns Ambulance and RNLI survive with no funding from central government. Cllr Szabo suggested benchmarking with such organisations to find out how they generate income. Dr Mayes pointed out that these organisations use volunteers and they are interested in capitalising on such an approach and this is the reason behind wanting to increase the presence of the voluntary sector.

Cllr Ford expressed her concerns regarding new housing developments in Crediton and the possible increase in demand for Crediton Hospital services. Dr Mayes explained that they have acknowledged the developments however do not expect these developments to largely affect the demand for Crediton Hospital services.

Dr Mayes advised members of a Public Meeting taking place on Wednesday 1st October, from 6 pm to 8 pm, in the Boniface Centre in which everyone is welcome.

1409/99

Order of Business

During Dr Mayes address a member of the public had arrived wishing to speak under Public Question Time. It was **resolved** to return to Public Question Time in order to allow the member of public to speak. (Proposed by Cllr Letch, seconded by Cllr Harris)

1409/100

Public Question Time

A resident expressed his concern regarding insufficient signage to advertise the Town Square. The Clerk explained that Crediton Town Council is in the process of taking over the management of the square. It was recognised that the Council agrees that additional signage is needed and leasing the Square gives the Council an opportunity to improve this. The resident was urged to attend the Neighbourhood Plan consultation event to express his views.

Member of public left at 7.48 pm

1409/101

Chairman's and Clerk's Announcements

The Clerk advised that an enquiry was made to MDDC regarding the state of the floral displays and planters and the response revealed MDDC had stopped watering the displays as of Monday 8th September. The Clerk also explained that the officer in charge accepts full responsibility for this.

The Clerk expressed her disappointment and explained that a request will be made for MDDC to recompense funding regarding the watering and the donations being received from local businesses.

The Chairman advised that before the end of the month he would be attending the following event:

- CCD Sense of Place Conference, to be held on 25th September 2014.

1409/102 **Town Council Minutes** – To approve and sign the minutes of the Crediton Town Council meeting held on Tuesday, 22nd July 2014, as a correct record. Copies had been circulated with the agenda. It was **resolved** to approve, and sign the minutes of the Town Council meeting held on 22nd July 2014, as a correct record. (Proposed by Cllr Harris, seconded Cllr Szabo)

1409/103 **Matters Arising - At the direction of the Chairman, to report on matters arising from the minutes of the Town Council Meeting held on 22nd July 2014, for information only.**
There were no matters arising.

1409/104 **To receive, and to ratify the decisions therein, the minutes of the following Committee meetings:**

- Policy & Forward Planning Committee Meeting held on 22nd July 2014
- Policy & Forward Planning Committee Meeting held on 19th August 2014
- Policy & Forward Planning Committee Meeting held on 27th August 2014
- Christmas in Crediton Committee Meeting held on 2nd September 2014
- Finance & General Purposes Committee Meeting held on 2nd September 2014

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee Meeting held on 22nd July 2014. (Proposed by Cllr Harris, seconded by Cllr Way)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee Meeting held on 19th August 2014. (Proposed by Cllr Harris, seconded by Cllr Ford)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Policy & Forward Planning Committee Meeting held on 27th August 2014. (Proposed by Cllr Webb, seconded by Cllr Harris)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Christmas in Crediton Committee Meeting held on 2nd September 2014. (Proposed by Cllr Webb, seconded by Cllr Harris)

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Finance & General Purposes Committee Meeting held on 2nd September 2014. (Proposed by Cllr Webb, seconded by Cllr Harris)

1409/105 **To receive, and to ratify the decisions therein, the minutes of the following Working Groups:**

- Neighbourhood Planning Steering Group Meeting held on 2nd September 2014

It was **resolved** to receive and to ratify the decisions therein, the minutes of the Neighbourhood Planning Steering Group Meeting held on 2nd September 2014. (Proposed by Cllr Harris, seconded by Cllr Letch)

1409/106

Mid Devon District Council – Planning Applications

Mid Devon District Council, the determining Authority, has asked for comments from this Town Council on the following planning applications:

Reference: [14/01397/CAT](#)
 Proposal: Notification of intention to fell fir tree in a Conservation Area
 Location: 63 East Street, CREDITON, Devon, EX17 3BA
 Applicant: Mr R Connell, Vine Cottage, 63 East Street, CREDITON, EX17 3BA

It was **resolved** to recommend **NO OBJECTION** to the application as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris, seconded by Cllr Webb)

Reference: [14/01398/CAT](#)
 Proposal: Notification of intention to carry out works to 1 Oak, 1 Hawthorn, 1 Copper Beech and 1 Flowering Cherry in a Conservation Area
 Location: Kinross, Pounds Hill, CREDITON, Devon, EX17 1DT
 Applicant: Mr & Mrs Tucker, Kinross, Pounds Hill, CREDITON, Devon, EX17 1DT

It was **resolved** to recommend **NO OBJECTION** to the application as long as MDDC's Tree Officer's professional opinion is that the work is necessary. (Proposed by Cllr Harris, seconded by Cllr Ford)

Reference: [14/01308/FULL](#)
 Proposal: Change of Use from A2 (Professional and Financial Services) to Class A1 (Retail)
 Location: Devon Lettings Ltd, 5 High Street, CREDITON, Devon, EX17 3AE
 Applicant: Mr G Carter, Devon Lettings Ltd, 5 High Street, CREDITON, EX17 3AE

It was **resolved** to **APPROVE** the application. (Proposed by Cllr Letch, seconded by Cllr Ford)

Reference: [14/01410/FULL](#)
 Proposal: Conversion of existing garage to form 1 dwelling and erection of detached single garage
 Location: 7 Golden Joy, CREDITON, Devon, EX17 1EA
 Applicant: Mr & Mrs M Saunders, 7 Golden Joy, CREDITON, Devon, EX17 1EA

It was **resolved** to recommend **NO OBJECTION**. (Proposed by Cllr Harris, seconded by Cllr Szabo)

Reference: [14/00923/FULL](#)
 Proposal: Erection of a 2 storey extension to rear, first floor extension over garage and erection of carport to side
 Location: Wallbrooke, CREDITON, Devon, EX17 3DB
 Applicant: Mrs Philippa Pounder, Wallbrooke, Fordton, CREDITON, EX17 3DB

It was **resolved** to recommend **NO OBJECTION**. (Proposed by Cllr Harris, seconded by Cllr Letch)

Reference: [14/01261/FULL](#)
 Proposal: Completion and retention of decking to rear of dwelling
 Location: 29 Spruce Park, CREDITON, Devon, EX17 3HH
 Applicant: Mr Nigel Windsor, 29 Spruce Park, CREDITON, Devon, EX17 3HH

It was **resolved** to recommend **NO OBJECTION**. (Proposed by Cllr Szabo, seconded by Cllr Adams)

Reference: [14/01324/FULL](#)
 Proposal: Erection of a dwelling
 Location: 3 Blagdon Close, Crediton, Devon, EX17 1EL
 Applicant: Mrs S Vallance, 3 Blagdon Close, Crediton, Devon, EX17 1EL

It was **resolved** to recommend **NO OBJECTION**. (Proposed by Cllr Harris, seconded by Cllr Letch)

Reference: [14/01442/FULL](#)
 Proposal: Removal and replacement of shop front and alterations to public access
 Location: 135 High Street, Crediton, Devon, EX17 3DU
 Applicant: Co-operative Estates, Department 10114, 5th Floor, 1 Angel Square, Manchester, M60 0AG

It was **resolved** to **APPROVE** the application. (Proposed by Cllr Harris, seconded by Cllr Webb)

1409/107

Mid Devon District Council – Planning Decisions

It was **resolved** to note that Mid Devon District Council, the determining Authority, has APPROVED the following applications with conditions as filed: (Proposed by Cllr Letch, seconded by Cllr Szabo)

Reference: [14/01131/FULL](#)
 Proposal: Erection of rear and side extensions
 Location: 5 Salmon Hutch, Uton, Crediton, Devon, EX17 3QN
 Applicant: C A Ridgewell, 5 Salmon Hutch, Uton, Crediton, Devon, EX17 3QN

Reference: [14/01151/FULL](#)
 Proposal: Change of use of communal garden to private garden/parking area
 Location: 5 Charlotte Street, Crediton, Devon, EX17 3BB
 Applicant: Miss Joyce Harris, 5 Charlotte Street, Crediton, Devon, EX17 3BB

Reference: [14/01156/FULL](#)
 Proposal: Erection of dwelling with associated access and landscaping
 Location: Fairways East, Threshers, Crediton, Devon, EX17 3NL
 Applicant: Mr Nigel Banks, Fairways East, Threshers, Crediton, Devon, EX17 3NL

Reference: [14/01158/FULL](#)
 Proposal: Erection of an extension to porch
 Location: St Martins, Western Road, Crediton, Devon, EX17 3NF
 Applicant: Mrs Catherine Kent, St Martins, Western Road, Crediton, Devon, EX17 3NF

Reference: [14/01161/FULL](#)
 Proposal: Erection of attached garage
 Location: 4 Taw Vale Terrace, Station Road, Crediton, Devon, EX17 3BU
 Applicant: Mr & Mrs I Lanyon

Reference: [14/01162/LBC](#)
 Proposal: Listed Building Consent for the erection of attached garage
 Location: 4 Taw Vale Terrace, Station Road, Crediton, Devon, EX17 3BU
 Applicant: Mr & Mrs I Lanyon

Reference: [14/01197/CAT](#)
 Proposal: Notification of intention to remove one horse chestnut tree within a conservation area
 Location: 2 Taw Vale Terrace, Crediton, Devon, EX17 3BU

Applicant: Mr Peter Whitby, Taw Vale B&B, 2 Taw Vale Terrace, Station Road, Crediton, Devon, EX17 3BU

Reference: [14/01173/FULL](#)

Proposal: Erection of two storey extension

Location: 6 Barnfield, Crediton, Devon, EX17 3HT

Applicant: Mr Chris Steward, 6 Barnfield, Crediton, Devon, EX17 3HT

It was **resolved** to note that Mid Devon District Council, the determining Authority, has advised the following application has been REFUSED: (Proposed by Cllr Letch, seconded by Cllr Szabo)

Reference: [14/01141/FULL](#)

Proposal: Conversion of garage to flat and associated external works

Location: Land and Buildings at NGR 283081 100371, 3 Liberty Court, Searle Street, Crediton, Devon, EX17 2FU

Applicant: Mr S R G & Mrs S J Dennis, Middle Burston, Bow, Devon, EX17 6LB

1409/108 **To receive a recommendation from the Policy & Forward Planning Committee to allocate the sum of £4,000 in order to buy-in an interim youth service, on the understanding that the existing Youth Centre building could be used.**

It was **resolved** to approve the allocation of £4,000 from general reserves in order to buy-in an interim youth service, on the understanding that the existing Youth Centre building could be used. (Proposed by Cllr Harris, seconded by Cllr Ford)

1409/109 **To consider the future of public conveniences in Crediton and agree a course of action.** The latest information received from Mid Devon District Council was issued with the agenda. Cllr Letch and the Clerk provided further information following a meeting they had attended with MDDC Councillors and Officers the previous day. It was **resolved** that the original resolution, minute number 38 from the Finance & General Purposes Committee Meeting held on 1st July 2014, stands. (Proposed by Cllr Letch, seconded by Cllr Harris)

1409/110 **To consider the following grant application request received from Christians Together in Crediton:**

- To contribute to the funding of 'Justice Day'

A copy of the application had been issued with the agenda. It was **resolved** to support the application and provide a grant of £175. (Proposed by Cllr Szabo, seconded by Cllr Way)

1409/111 **To consider a TAP fund application from Newton St Cyres FC Ladies.** A copy of the application was issued with the agenda.

It was **resolved** to support the TAP application, which was being submitted via Newton St Cyres Parish Council. (Proposed by Cllr Harris, seconded by Cllr Letch)

1409/112 **To consider a report presented to Mid Devon District Council's Managing the Environment Policy Development Group regarding a review of the condition and continued provision of Mid Devon's play areas.**

A copy of the report had been issued with the agenda along with a suggestion provided by Cllr Wyer in his absence which agreed with MDDC's plans to look at 5 sites in Crediton (Beech Park, Spinning Path Gardens, Fulda Crescent, Greenway and Queen Elizabeth Drive 2) 4 of which are empty, so in effect leaving only Beech Park at risk. Cllr Wyer expressed that MDDC's suggestion of possible over provision at Beech Park is not unreasonable due to the close proximity of Walnut Drive play area. Cllr Wyer suggested he would revisit these two play areas and see which of Beech Park or Walnut Drive would be his choice if one had to close and also get in touch with MDDC regarding the possibility of moving play equipment from one of these two and re-siting it at the other play area, so no actual play equipment is lost. It was **resolved** to approve

Cllr Wyer's recommendations for him to revisit and evaluate Beech Park and Walnut Drive play areas and for Cllr Wyer to act with the Town Clerk in this matter. (Proposed by Cllr Letch, seconded by Cllr Harris)

There was then a discussion regarding the ownership and maintenance of the remaining play areas within Crediton. It was **resolved** for the Town Clerk to pursue negotiations with MDDC regarding the future of Barnfield play area. (Proposed by Cllr Letch, seconded Cllr Harris)

1409/113

Councillor Reports - To receive the following reports, and at the discretion of the Chairman, to receive reports from Councillors (Town, District, and County) and representatives of the Council - strictly for information only.

- In Cllr Downes' absence the Clerk circulated an email thanking everyone in Crediton involved with the Tour of Britain for their support
- The Clerk provided a report submitted by Cllr Brookes-Hocking on the recent Crediton Chamber of Commerce meeting.

Cllr Szabo reported:

- He had attended the It's Your Neighbourhood Award presentation
- Expressed concerns regarding the canopy over the Town Square

Cllr Way reported:

- He had attended the Tarka Rail Association Committee Meeting

Cllr Harris reported:

- She had attended the QE Awards Presentation
- She had attended the Opening of the Alzheimer Alliance

1409/114

Correspondence and Matters To Note - To receive Council correspondence and matters to note.

Copies of the correspondence and matters to note had been issued with the agenda.

Correspondence:

1. TDCTA – Invite to AGM
2. QE Academy - Invite to QE Celebration evening
3. Tour of Britain
4. Ms Westcott – Complaint re: buses causing damage at Landscore
5. Victoria Gage – REALDevon LAG – Consultation Event Update
6. Mr Dawe – Complaint re: Litter on Joseph Locke Way
7. Fly a Flag for the Commonwealth
8. Mrs Brown – Complaint re: Handrail Damage - Bus Shelter War Memorial
9. Community Safety Support Officer – Multi-agency drop-in events
10. DCC – Connecting Devon and Somerset: Progress update
11. Ms Clark – Complaint re: Traffic issue in Downshead Road area
12. May Gurney – Notification of Road Closure
13. Neighbourhood Planning – Grant application accepted
14. Waste Planning – Devon Waste Plan: Consultation on Proposed Modifications
15. DCC – Notice of Temporary Prohibition of Through Traffic & Parking
16. MDDC – Landscape Sensitivity Assessment Supplementary Planning Document Scoping Report
17. CPRE Devon – Seminar with Mel Stride MP
18. Steve Shaw, Local Works – Councils selling electricity
19. CHAT – Annual Report & Financial Statement
20. DALC – Invite to Association's Annual General Meeting
21. Crediton Public Conveniences
22. Trees in Crediton High Street

23. *Exhibition Road Allotments - Vandalism Report*
24. *MDDC - 2015-16 Parish Precept - Council Tax Reduction Scheme*
25. *Exeter's Great West Run - Road Closures*
26. *DALC - Openness of Local Government Bodies Regulations 2014 - Revise SO & Practices*
27. *MDDC, Local Plan Review - Sept Meetings of the Cabinet*
28. *Devon Highways – Parish & Town Council Webpage*
29. *Crediton Town Team - Poster*
30. *Sustainable Crediton - Newsletter Issue 50*
31. *Sustainable Crediton Energy Group - Setting up community energy company*
32. *NHS - Mid Devon Public Meetings & Drop-In Sessions*
33. *Peninsula Pensions - Aug 14 bulletin*
34. *DALC - Newsletter Sept 2014*
35. *Community Council of Devon - Village Green Issue 137*
36. *NHS - Temporary closure of beds at Crediton hospital*
37. *MDDC - Lease of Town Square*
38. *Hospiscare - Fundraising Event*
39. *Mr Green – Concerns re: Crediton Town Square*
40. *May Gurney - Notification of Road Closure*
41. *Paul Vincent - Crediton Symphony Project - New Club*
42. *MDDC - Land enquiries*
43. *MDDC - Mid Devon Planning for Emergencies Fair*
44. *Devon County Council - Temporary Prohibition of Through Traffic & Parking*
45. *MDDC - National Hate Crime Awareness Week workshops*
46. *NALC - Larger Councils Direct Elections 2014-2016*
47. *Transport Planning - North Devon Link Road strategy*
48. *NHS Devon CCG - Moretonhampstead and Crediton Project Group Meeting Notes*
49. *Malcolm Vallance, Sandford Parish Clerk re: toilets in Crediton*
50. *Thank you letter re: new garden in People's Park*
51. *Sean Browne, Crediton Dairy - Confirming Christmas in Crediton Contribution*
52. *Sustainable Crediton - September Events*
53. *Jasmin Groom - Concerns re Parking in Deep Lane*

Matters To Note:

1. *Healthwatch Devon – Newsletter*
2. *Tarka Rail Association – Magazine*
3. *Connecting Devon and Somerset – Information*
4. *DALC – Newsletter August 2014*
5. *Dept. for Communities and Local Government – ‘right to report’ law*
6. *MDDC – Summons and Agenda – Council meeting 3/09/14*
7. *MDDC – Minutes from 27th & 28th August*

Item 8 of correspondence: The Clerk advised that she is in the process of gathering quotations for the bus stop hand rail.

Item 53 of correspondence: Cllr Letch expressed the inability to police residential parking.

Item 50 of correspondence: Cllr Letch suggested for the Administrative Assistant to put the letter into the Town Council's scrapbook.

It was **resolved** to note the correspondence and matters to note. (Proposed by Cllr Letch, seconded by Cllr Harris)

1409/115 **Business brought forward**

Cllr Webb:

- R&G Barbershop and Good Luck Tattoo have relocated to the Town Square. There is an official opening on Friday 26th September at 7pm where Cllr Webb will be officially opening the shop and the invitation is extended to the Council.

Cllr Adams:

- Questioned why a meeting had not yet been arranged with a highways officer and Cllr Brookes-Hocking regarding issues at Union Road.

Cllr Way:

- The new link road is opening 1st October 2014.

Cllr Harris:

- The 'From Crediton to Charlemagne' event will be held on Monday 6th October 7.30pm, at the Boniface Centre, to help raise awareness of the St. Boniface link.

Member of the press left at 8.51 pm.

PART TWO

1409/116 It was **resolved** that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely disclosure of sensitive and confidential information. (Proposed by Cllr Letch, seconded by Cllr Harris)

1409/117 **To receive a recommendation from the Policy and Forward Planning Committee for the Clerk to be employed on a full-time basis from 1st October 2014 to 31st March 2015, in order to provide dedicated neighbourhood planning support to the Neighbourhood Planning project. With the additional salary cost being met by the £5,000 Neighbourhood Plan earmarked reserve monies.**

It was **resolved** to approve the Clerk being employed on a full-time basis from 1st October 2014 to 31st March 2015, with the additional salary cost being met by the £5,000 Neighbourhood Plan earmarked reserve monies. (Proposed by Cllr Letch, seconded by Cllr Harris)

1409/118 **To receive an update from Cllr Letch and the Clerk regarding the land at Stonypark**

Cllr Letch and the Clerk provided Councillors with an update. Due to the confidential nature of this item no further information can be disclosed.

1409/119 **Close**

The meeting closed at 9.05 pm

Signed.....

Date:.....